1. Presentation

I am an IT Project Manager, with more than 18 years of experience in IT, of which 12 years in the management of international IT projects for large accounts in Europe.

- Certifications: PMP® (Project Management Professional), ITIL® (IT service management).

- Key expertise: Digital transformation, Waterfall/Hybrid/Agile methodologies (PMP® /ITIL®), Cloud & Data management, IT process optimization.

- Transversal competences: Trilingual (FR, EN, ES), coordination of multicultural teams, governance and C-Level relationship, conflict management, reporting.

I offer my services 100% teleworking, offering flexibility, cost control and operational efficiency, also integrating the use of AI as support to optimize the performance and quality of my work.

2. Mission Scope

1. IT and Digital Transformation Project Management (PMP®)*
2. IT governance and project portfolio management (PMO)*
3. IT Service Management (ITIL®)*
4. Change Management and Organizational Transformation*
5. Program management and coordination of multiple projects*
6. Process optimization and continuous improvement*

* A detailed description of each service is available in the Annex.

3. Economic Proposal – Daily Rate Conditions

Mission Level	Typical Perimeter	DR*
Standard Assignment	PMO, IT team coordination, project monitoring, coaching and training of Project Managers	Ask for a quote
Senior Assignment	Certified IT project manager PMP® & ITIL®, strategic project management	
Expert Assignment	Program Management, Digital Transformation, International Multi-Project Governance	

*Daily rate excluding taxes for informational purposes only. The fee will be jointly discussed and validated during the drafting of the contract, depending on the nature and scope of the missions to be performed.

👉 Long-term preferential rate: 5% discount on DR for assignments of more than 6 months.

4. Modalities

- Availability: immediate (100% teleworking).
- Billing: monthly, based on actual days/hours worked.
- Indicative duration: to be defined according to the client's needs.
- Confidentiality: It is possible to sign an NDA (confidentiality agreement) before you begin.
- Insurance: Professional Civil Liability (€1M), General Civil Liability (€1M), Cyber Liability Insurance.

5. Conclusion

With my PMP® and ITIL® certifications, my proven experience in international project management, and my ability to work fully remotely, I am convinced that I can effectively contribute to the success of your projects.

I remain at your disposal for an exchange in order to adapt this proposal to your specific needs.

Annex

1. IT and Digital Transformation Project Management (PMP®)

🎯 The goal: to manage projects from start to finish, from defining needs to starting production.

Examples of perimeter:

- Framing, planning and management of project schedules.
- Coordination of technical and business teams.
- Animation of management committees and reporting to sponsors.
- Management of suppliers and IT service providers.
- Budget monitoring, deadline and quality management.
- Definition and monitoring of project KPIs.

Examples of missions:

- Implementation of a Software, Application, AI, ERP, HRIS, information project.
- Migration to a new cloud infrastructure (AWS, Azure, GCP) or On-Premise.
- Implementation of a Data Lake or BI platform.

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2. IT Governance and Project Portfolio Management (PMO)

🎯 The objective: to ensure the coherence and prioritization of IT projects with the business strategy.

Examples of perimeter:

- Define project governance (standards, processes, templates).
- Set up and manage PMOs (Project Management Offices).
- Consolidate strategic reporting for the C-Level.
- Establish an IT roadmap aligned with business objectives.
- Streamline projects and arbitrate priorities.

Examples of missions:

- PMO for a pan-European digital transformation program.
- Configuring IITL® governance in a shared services hub.
- Deployment of an IS roadmap in several countries.

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3. IT Service Management (ITIL®)

🎯 The goal: to improve the operational performance of IT systems and processes.

Examples of perimeter:

- Definition of ITIL® processes: incident, problem, change, configuration, release.
- Establishment of a centralized service desk.
- Tracking of SLAs, OLAs, and KPIs of IT services.

- Streamline workflows between IT and sales teams.

- Risk Management and Service Continuity Plan (BCP/DRP).

Examples of missions:

- Implementation of IT Service Management based on ServiceNow or Jira Service Management.

- Industrialization of incident management processes in a computer services company.

- Improving the performance of IT services in a multi-site organization.

4. Change management and organizational transformation

🎯 The goal: to support teams and users in the adoption of new tools and processes.

Examples of perimeter:

- Map organizational and business impacts.

- Define and manage a change management strategy.

- Create training materials and lead workshops for users.

- Manage project communication to stakeholders.

- Former les key-users, administrators et managers.

Examples of missions:

- Support for the deployment of a Software in several European subsidiaries.

- Establish a new IT organization after a merger/acquisition.

- Digital acculturation of managers and employees.

5. Program Management and Multi-Project Coordination

🎯 The goal: to manage complex programs by integrating several IT and business projects.

Examples of perimeter:

- Define strategy and priorities at the program level.

- Ensure consistency across projects, resources, and budgets.

- Identify and arbitrate dependencies and risks.

- Communicate with sponsors and governing bodies.

- Manage international and multi-vendor suppliers.

Examples of missions:

- A comprehensive program for the modernization of information systems.

- Data & Analytics Program: implementation of a shared data platform.

- Global migration from an IS to the cloud for a large international group.

6. Process optimization and continuous improvement

🎯 The goal: to improve the operational efficiency of IT equipment and systems.

Examples of perimeter:

- Audit of current processes.
- Identification of optimization levers and writing of recommendations.
- Definition and implementation of continuous improvement plans.
- Tracking financial, qualitative and operational gains.
- Implementation of performance indicators.

Examples of missions:

- Audit and redesign of IT processes to reduce operational costs.
- Streamlining HR workflows in an existing HRIS.
- Streamlining collaborative tools and software licenses.
- IT Process simplification.

Visual summary of my mission perimeters

Axis	Examples of deliverables	Customer Benefits
IT Project Management (PMP®)	Project management, planning, reporting	Respect for deadlines, costs and quality.
IT Governance / PMO	Roadmap, strategic dashboards	IT-business alignment, better visibility
IT Service Management (ITIL)®	ITIL® processes, SLAs, KPIs	Optimizing IT Services
Change management	Communication plan, training	Rapid adoption of new solutions
Program Management	Managing multiple projects	Overall Consistency and Control
Continuous improvement	Audit, recommendations, KPIs	Financial and Operating Gains